



**FINAL YEAR PROJECT
APPLICATION TO APPOINT A SECOND SUPERVISOR**

PART I: STUDENT AND PROJECT DETAILS		
Student's Name:		
Matric Card No.:	FYP Code:	Semester/Session:
Final Year Project Title:		
Main Supervisor's Name:		
Proposed Second Supervisor's Name:		
PART II: ENDORSEMENT BY MAIN SUPERVISOR		
<p>I hereby agree that the Final Year Project undertaken by the student above requires additional supervision from a second party because of the following reason(s):</p> <p>[] This project involves multiple disciplines. A second supervisor is necessary for providing consultation and guidance in the discipline that is beyond my area of expertise.</p> <p>[] This project is part of a collaborative research with the second supervisor.</p> <p>[] I may not be able to fully commit to this role throughout the course of this project, thus the second supervisor will be instrumental during my time of absence.</p> <p>[] Other (please specify):</p> <p>_____</p> <p>_____</p>		
Main Supervisor's Signature:		Date:
Official Stamp:		
PART III: DECLARATION BY SECOND SUPERVISOR		
<p>I hereby agree to become the Second Supervisor to the student above and accept the responsibility of providing consultation and guidance to the student. I am also aware that this will not count as my work load and I am not required to assess the student, but will receive credit as co-author in publications.</p>		
Second Supervisor's Signature:		Date:
Official Stamp:		

PART IV: DELIBERATION BY DEPUTY DEAN (ACADEMIC & INTERNATIONALISATION)

I hereby ***approve / reject** this application for the appointment of a Second Supervisor to the student above.

Deputy Dean's Signature:

Date:

Official Stamp:

* Delete whichever is not applicable

Notes:

- (1) After deliberation by the deputy dean, the student must submit the original copy to the FYP Coordinator.
- (2) The student should make a duplicate copy and attach it in the logbook.