


**FINAL YEAR PROJECT
 APPLICATION TO APPOINT A NEW SUPERVISOR**

PART I: STUDENT AND PROJECT DETAILS		
Student's Name:		
Matric Card No.:	FYP Code:	Semester/Session:
Final Year Project Title:		
Current Supervisor's Name:		
Proposed New Supervisor's Name:		
PART II: ENDORSEMENT BY CURRENT SUPERVISOR		
<p>I hereby agree to hand over the role of Supervisor of the Final Year Project undertaken by the student above to the proposed new supervisor because of the following reason(s):</p> <p>[<input type="checkbox"/>] I will be *resigning / retiring.</p> <p>[<input type="checkbox"/>] I will be taking a *study / sabbatical leave, thus am not able to fulfill my duty as supervisor.</p> <p>[<input type="checkbox"/>] Due to conflict of interest, the student and I have come to a decision that the project should be supervised by the proposed new supervisor.</p> <p>[<input type="checkbox"/>] The student has opted to change his/her field of research, which unfortunately is not in my area of expertise.</p> <p>[<input type="checkbox"/>] Other (please specify):</p> <p>_____</p> <p>_____</p>		
Current Supervisor's Signature:		Date:
Official Stamp:		
PART III: DECLARATION BY NEW SUPERVISOR		
<p>I hereby agree to become the new supervisor to the student above and accept all the responsibilities of a Supervisor for Final Year Project.</p>		
New Supervisor's Signature:		Date:
Official Stamp:		

PART IV: DELIBERATION BY DEPUTY DEAN

I hereby ***approve / reject** this application for the appointment of a New Supervisor to the student above.

Deputy Dean's Signature:

Date:

Official Stamp:

* Delete whichever is not applicable

Notes:

- (1) After deliberation by the deputy dean, the student must submit the original copy to the FYP Coordinator.
- (2) The student should make a duplicate copy and attach it in the logbook.